

The Salisbury Planning Board held its regular meeting on Tuesday, March 22, 2005 in the City Council Chamber of the Salisbury City Hall at 4:00 p.m. with the following being present and absent:

PRESENT: Len Clark, Lou Manning, Rodney Queen, Sandy Reitz, Jeff Smith, Valerie Stewart, Albert Stout, Rev. Jerry Wilkes, and Diane Young

ABSENT: Brian Miller and Jerry Wilkes

STAFF: Janet Gapen, Dan Mikkelson, Preston Mitchell, Diana Moghrabi, Joe Morris, David Phillips, and Lynn Raker

NOTE: Rodney Queen, Jeff Smith, Mitzi Clement, and Dr. James Johnson have submitted resignations. Jerry Wilkes will not be returning for another term.

The meeting was called to order by Co-Chairman **Jeff Smith** followed by a moment of silence. The minutes of the March 8, 2005 meeting were approved as published.

DEVELOPMENT SERVICES

Patrick Ritchie made a staff presentation on the Hope Lane name change. The City's Engineering Division was recently notified by Rowan County Emergency Services of a duplication in use of the street name "Hope Lane." This name was also assigned to the street which was constructed in Carolina Place subdivision. There is currently one occupied home on the street which is using the Hope Lane address. The remaining lots are owned by the developer.

The City has been working with the property owners on the street to determine a new street name that would eliminate the duplicity. A proposal for "Billie Hope Drive" was submitted, and that name has been approved by Rowan County.

Staff recommends that the Planning Board forward the request to City Council with a positive recommendation to change the name of "Hope Lane" to "Billie Hope Drive." No Courtesy Hearing is necessary.

Rodney Queen made a motion to approve a positive recommendation to City Council to change the name of "Hope Lane" to "Billie Hope Drive." Sandy Reitz seconded the motion with all members voting AYE. (7-0)

COMMITTEE REPORT

- *Nominating Committee* – Sandy Reitz, Albert Stout, Jerry Wilkes, and Brian Miller attended this meeting on March 15. Brian Miller was nominated as Chair of the Planning Board.

Preston Mitchell reviewed the Rules of Procedure for Planning Board and supplied a copy of Robert's Rules of Order, which explained the role of Chair and Vice Chair.

The Board asked for nominations from the floor for Chair. No names were offered. Albert made a motion to accept Brian Miller as Chairman of the Planning Board. Rodney Queen seconded the motion with all members voting AYE. (7-0)

Len Clark had been nominated by the committee, but he declined to accept the position of Vice Chairman. At this time, it was announced that Jerry Wilkes will not be seeking reappointment to the Planning Board for a second term. Lou Manning and Sandy Reitz both qualify for Vice Chair. Albert Stout nominated Lou Manning as Vice Chair. Rodney Queen seconded the motion with all members voting AYE. (6-0) Lou abstained.

Jeff Smith congratulated Brian Miller as Chairman and Lou Manning as Vice Chairman for the upcoming year.

- *N. Main Small Area Plan* - Sandy Reitz reported that on Monday, March 21, the Planning Board committee, the Community Appearance Commission representatives, residents of the N. Main neighborhood, and other interested parties, rode the trolley from 1-3:00 p.m. to survey the N. Main area. The trolley pulled over at various points and people discussed the history, the structures, the economy, sidewalks and various topics that applied to the survey. The next event will probably be scheduled by Janet Gapen as an evening meeting in the N. Main area within the next few weeks.

TREE ORDINANCE

The Salisbury City Council has adopted a resolution establishing a special committee to re-write the Salisbury Tree Ordinance. The committee is to be composed of representatives of the Salisbury Tree Board, The Community Appearance Commission, The Historic Preservation Commission, and the Salisbury Planning Board.

Joe Morris solicited two (2) volunteers from the Planning Board to participate in this study, which will be completed with 2-3 meetings over the next 90 days. Lou Manning and Albert Stout, Jr. volunteered.

OTHER BOARD BUSINESS

Jeff Smith thanked everyone for the opportunity to serve on the Planning Board for the past five years. Other things in his life are taking a priority at this time, so he is resigning.

Rodney Queen also thanked everyone for the opportunity to serve. He has not missed or been late to a meeting in the past four years; he has only missed two committee meetings. He, too, is resigning. He reminded the members that, "It is not about the individual effort - it is about the group effort."

Sandy Reitz complimented both Co-Chairmen for their support and leadership. She felt that the two of them working as Co-Chairs worked very well this year.

Jeff Smith encouraged the Board to extend their thanks to Mitzi Clement, Dr. James Johnson, and Rev. Jerry Wilkes for their participation on the Planning Board, too.

Albert Stout said the experience had been "delightful." He has been a newcomer to the Board and appreciates the opportunities he has had to grow.

Len Clark thanked the two Co-Chairmen and followed by saying the new Chair has some extremely large shoes to fill. The Board will miss Jeff Smith and Rodney Queen greatly.

Lou Manning said both Co-Chairmen have set a precedent by working as Co-Chairs. He said both have done a superb job.

Staff

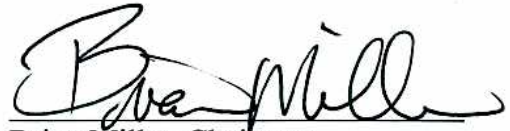
Preston Mitchell stated that at the last City Council meeting the Council agreed to schedule a sign ordinance committee to review some possible text amendments. The committee will be composed of two members from the Community Appearance Commission, two members from the Historic Preservation Commission, two members from Planning Board, and one Councilman. He asked for two of the Board members remaining to volunteer.

Lynn Raker explained that the Special Sales Events Signs Committee, that had been previously established, is now a Council committee, and those members may be recalled. The committee that is now coming together is a separate issue, but certainly could use some of the same members. This will be related to signs in the B-5 (Downtown) District.

Diane Young would be happy to serve, but has a conflict of interest since property she owns will be up for discussion. Len Clark will be willing to serve on a committee. The Planning Board authorized staff to consult with other members and come back with a recommendation for the Board.

Preston presented certificates of appreciation and a gift to members who served a full three-year term: Len Clark, Sandy Reitz, and Jerry Wilkes. The two Co-Chairs, Jeff Smith and Rodney Queen, received plaques in appreciation of their service to the Salisbury Planning Board.

There being no further business to come before the Board, the meeting was adjourned.

A handwritten signature in cursive script, appearing to read "Brian Miller".

Brian Miller, Chairman

A handwritten signature in cursive script, appearing to read "Lou Manning".

Lou Manning, Vice Chairman

A handwritten signature in cursive script, appearing to read "Diana Moghrabi".

Secretary, Diana Moghrabi